



# Referee Report Template - Data61 PhD scholarship application

## Before you begin

### **For the applicant**

Please complete Section A below, and forward the form separately to the two people who will act as your referees for your Data61 scholarship application, together with a copy of your research proposal. Referee reports must be received before the close of applications.

Please note the following:

- Referees should be senior academics who are conversant with your most recent studies.
- At least one of the referees should be an academic supervisor with independent knowledge of your research degree who can assess your ability to undertake research.
- One of the two referees may be a current supervisor.
- If you completed your degree more than 5 years ago, please select an academic referee who can comment on your degree, and a referee who is familiar with your current research work.
- The Data61 supervisor nominated in your Data61 scholarship application should not be a referee.

### **For the referee**

The receipt of two independently submitted referee reports is part of the eligibility criteria for a Data61 scholarship. Your report will be reviewed together with other documentation submitted by the student as part of the scholarship assessment process. It will assist if you answer all questions fully, and provide detailed comments where requested.

Please do not return this form to the applicant. Once complete, please email it directly to [data61-scholarships@csiro.au](mailto:data61-scholarships@csiro.au).

## Section A – Applicant’s details

To be completed by the applicant

Family Name	
First Name	
Email	
Phone number	
University	

## Section B – Referee’s details and response

To be completed by the referee

Family Name	
First Name	
Position or Title	
Occupation	
Work/Institution Address	
Email	
Phone number	
In what capacity do you know the applicant	<input type="checkbox"/> Academic supervisor <input type="checkbox"/> Other ( <i>please explain</i> )

## Question 1

The following comments are based on an awareness of the student's performance in:

**A. Course name**

**B. Institution**

**C. Is this an undergraduate course in which Honours is awarded**  Yes, go to D.  No, go to Question 2

**D. Is the Honours result finalised?**  Yes, go to E.  No, go to F.

**E. Show the actual mark and level of Honours obtained**

**F. Show the lowest mark in which Honours 1 is awarded at your institution**

**G. Show the level of Honours it is predicted the student will receive**

**H. Based on the quality of work for which Honours is/will be awarded the applicant is seen as having a record which is**

- in the top 10% of honours candidates
- in the top 25% of honours candidates
- in the top 50% of honours candidates
- other

## Question 2

**A. In the degree undertaken by the student, what is the proportion of:**

<b>i. Research:</b>	%
<b>ii. Coursework:</b>	%

**B. Based on the quality of work in the course and over the total duration of the course, the applicant is seen as having a record that is:**

- in the top 5% of students
- in the top 10% of students
- in the top 15% of students
- in the top 25% of students
- in the top 50% of students
- other

**C. Indicate the total number of students in the year of study and the candidate's approximate position in the class (e.g 2/50)**

### Question 3

Please rate the applicant's performance in the areas named below by checking the appropriate box using your present knowledge of the applicant in relation to all Honours/Masters/PhD candidates you have known. Mark with a x.

	NO OPPORTUNITY TO OBSERVE	BELOW AVERAGE	AVERAGE (60-41%)	ABOVE AVERAGE (40-26%)	VERY GOOD (25-11%)	EXCELLENT (TOP 10%)
Knowledge of own discipline						
Ability to express ideas						
Command of research techniques						
Critical and/or analytical ability						
Initiative and motivation						
Ability to plan						
Perseverance in pursuing aims						
Fluency in written English						
Fluency in spoken English						

### Question 4

**A. Has the student undertaken any research or investigative work?**

Yes, go to (b)  No, go to Question 5

**B. Based on the applicant's previous overall performance and potential for the proposed course, I believe the student will complete the proposed course:**

- in the top 5% of research degree candidates
- in the top 10% of research degree candidates
- in the top 15% of research degree candidates
- in the top 25% of research degree candidates
- in the top 50% of research degree candidates
- other

### Question 5

Please comment on the reasons for the gradings in question 3 & 4, and other matters relevant to the applicant, in the space provided below (*expected 200-300 words*)

### Question 6

A. Please provide comments on the student's abilities, performance and potential and suitability for the research proposed. Please include any research or investigative work they may have undertaken and any other comments which you believe may assist in assessing the applicant. In particular, we would like to know why you think the applicant will complete a research higher degree in minimum time (3 years full time for PhD, 2 years full time for Masters by Research) (*expected 200-300 words*).

B. Using percentages of 75% (HWAM) = 1st class Honours, and 85% (HWAM) = a University Medal, where would you place this student on this scale?

SIGNATURE	DATE

The referee is requested directly email this report to [data61-scholarships@csiro.au](mailto:data61-scholarships@csiro.au).